

Advertisement in Newspaper(Dainik Bhaskar 07.07.24)

QUOTATION CALL LETTER

Subject : “Invitation for sealed Quotations for Supply and Fitting of 600 Transparent Acrylic Windows Pane of size 16 inch x 17.4 inch and 4mm thickness “

Sir/Madam,

1. The Kendriya Vidyalaya Jagdalpur is a civil sector school, governed under Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a Society registered under Societies Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalaya set up for imparting education to the children of transferable Central Govt. Employees among others.

2. You are invited to submit most competitive quotation for **Supply and Fitting of 600 Transparent Acrylic Windows Pane of size 16 inch x 17.4 inch and 4mm thickness** as per Terms & Conditions attached with this letter.

3. **Bid Price:**

- Supply and Fitting of 600 Transparent Acrylic Windows Pane of size 16 inch x 17.4 inch and 4mm thickness** will be done in KV Jagdalpur , as described in format of quotation. The bidder may quote rate for items/services in the format of quotation attached. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting. The Bid price however shall include cost of all the items required in fitting of Windows Panes including all type of labour and transportation charges.
- The quantity indicated in the attached statement may be increased or decreased at the discretion of the undersigned without assigning any reason.
- The prices should be quoted in Indian Rupees only;
- Each bidder shall submit only one quotation;
- Telex or Facsimile quotations are not acceptable.

4. **Validity of quotations:**

The quotation shall remain valid for a period not less than **120 days** after the deadline specified for submission of quotations.

5. **Evaluation of quotations:**

This office will evaluate and compare the quotations determined to be substantially responsive i.e., which are;

- Firm Registration Form Properly Sealed & signed in the given format
- Properly Sealed & signed **quotation** in the given format
- Seal & signed copy of this **quotation call letter**

The evaluation would be done for all the items put together. The bidder who has quoted for partial quantity / value of any one or more item(s) would be treated as non-responsive. The office will award the contract to the responsive bidder **whose total cost for all the items put together is the lowest.**

6. Experience:

The agency desirous of submitting quotation must have an experience of carrying out similar / related work in government / autonomous bodies / PSUs.

7. Award of contract:

The Competent Authority will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 5 above;

- (a) The bidders whose bid is accepted will be notified of the award of the contract by the Office prior to expiry of the quotation validity period:
- (b) Notwithstanding the above, the Competent Authority reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

9. Tenderer may visit the Vidyalaya to see work place / building from 11.00 a.m. to 1.00 p.m. during school hours on working days. . Tenderer will have to complete the work within 20 days of the issue of supply/work order.

10. Last date and time of receipt of quotations:

You are requested to submit the **followings documents** on or before **30-07-2024 upto 11 AM** in office of the Vidyalaya in sealed envelope super scribed as “**Quotations for Supply and Fitting of 600 Transparent Fiberglass Windows Pane**” .

1. Firm Registration Form Properly Sealed & signed in the given format
2. Properly Sealed & signed **quotation** in the given format
3. Seal & signed copy of this **quotation call letter**

We look forward to receiving your quotation and thank you for your interest in the KVS.

Yours faithfully

Signature :

Name : (R. K. ASANANI)

Designation : Principal , KV JAGDALPUR